

# UNIVERSITY POLICIES AND PROCEDURES

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## Important Academic Policies and Procedures

For a complete description of academic policies, please consult the Denison Catalog <https://catalog.denison.edu/>

Important academic procedures can be found on the Registrar pages on MyDenison and at <https://denison.edu/academics/registrar> (<https://denison.edu/academics/registrar/>)

NOTE: Academic offerings, practices, and policies are subject to change in the event of exigent circumstances, including the ongoing COVID-19 situation.

## Academic Policies

All students are required to review Denison's academic policies. These include the Petition Policy, Absence Policy, Attendance Policy, and policies related to Student Classification, the Eligibility Rule, Credit Earned by Advanced Placement Testing, Recognition of Credit Earned Elsewhere, Grades Earned Elsewhere, Matriculation Requirements and requirements regarding participation in Commencement. These can be found at: <https://catalog.denison.edu/catalog/academic-program/academic-policies/> (<https://catalog.denison.edu/catalog/academic-program/academic-policies/>)

Students should familiarize themselves with the Grading System and regulations related to Incomplete Grades, Satisfactory ("S grade") Evaluation, and Repeating Courses. <https://catalog.denison.edu/catalog/academic-program/grading-system-evaluation/> (<https://catalog.denison.edu/catalog/academic-program/grading-system-evaluation/>)

## Academic Standing

The Course Catalog details Denison's policies with regard to Academic Good Standing, Academic Warning, Academic Continued Warning, Academic Suspension, and Reinstatement following Academic Suspension. <https://catalog.denison.edu/catalog/academic-program/academic-standing/> (<https://catalog.denison.edu/catalog/academic-program/academic-standing/>)

## Academic Grievance

The assessment of student academic performance, including the assignment of particular grades, is a faculty responsibility. The faculty member offering the course should be responsible for the evaluation of student course work and, under normal circumstances, is the sole judge of the grades received by students in that course.

If a student feels that a course grade was the result of a prejudiced, capricious, or in some other way unjust evaluation on the part of an instructor, that student may file a grievance petition with the Academic Standing Board. For more information go to the Academic Grievance section at <https://catalog.denison.edu/catalog/academic-program/academic-policies/> (<https://catalog.denison.edu/catalog/academic-program/academic-policies/>)

## Academic Integrity

Every Denison student is expected to know and uphold University standards in matters of academic honesty. Students who practice academic dishonesty assault their own integrity as well as that of the University. Each Denison student is expected to be familiar with this policy. Please note that violations may result in suspension or expulsion from the University. The Code of Academic Integrity and all regulations related to the academic integrity process can be found at <https://denison.edu/forms/code-of-academic-integrity> (<https://denison.edu/forms/code-of-academic-integrity/>)

## Academic Procedures

Important academic procedures can be found on the Registrar pages on MyDenison and at <https://denison.edu/academics/registrar>. Log in to MyDenison, select Campus Resources, and choose Registrar to view information about add/drop, class registration, responsibilities of student advisees, important dates and deadlines, and additional academic information.

For information about withdrawal from the University, go to <https://denison.edu/campus/dean-of-students/withdrawal> (<https://denison.edu/campus/dean-of-students/withdrawal/>)

For information about reinstatement & re-enrollment, go to <https://denison.edu/academics/registrar/reinstatement-re-enrollment> (<https://denison.edu/academics/registrar/reinstatement-re-enrollment/>)

## Disability Grievance Procedures

For Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990.

Through policy and practice, Denison University is committed to providing to all enrolled students equal access to campus programs, services and activities. The following procedures have been adopted to ensure and maintain the University compliance with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) of 1990 under which no qualified student with a disability shall be denied access to or participation in programs, services or activities of Denison University. A qualified student is defined as one who meets the requisite academic and technical standards required for admission or participation in a post secondary institution's programs and activities. A person with a disability is anyone with a physical or mental impairment that substantially limits one or more major life activities, such as walking, seeing, hearing, speaking or learning. In addition to those people who have visible disabilities, the definition includes people with a whole range of invisible disabilities. These include psychological disabilities, learning disabilities, or some chronic health impairments such as epilepsy, diabetes, lupus, cancer, HIV/AIDS, and more.

To view the Disability Grievance Policy, go to <https://denison.edu/forms/disability-grievance-policy-procedures> (<https://denison.edu/forms/disability-grievance-policy-procedures/>)

## Research Involving Human Participants

Students planning to conduct research that will involve human participants, whether on-campus or as part of an off-campus study program or internship, must submit a Human Participants Research Approval Form and obtain approval prior to beginning research. For more information, guidelines, and access to the form, log in to MyDenison and go to <https://my.denison.edu/campus-resources/institutional-review->

board-irb (<https://my.denison.edu/campus-resources/institutional-review-board-irb/>)